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***MOKENA SCHOOL DISTRICT 159***  
**Board Technology Committee**

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**Minutes**

September 20, 2011  
7:00 pm – MES S126

**MEMBERS OF COMMITTEE:**

Joe Spalla, Scott Peters, Mark Franceschini, Steve Hastings, Chuck Vitton

**MEMBERS PRESENT:**

Joe Spalla, Scott Peters, Mark Franceschini, Steve Hastings, Chuck Vitton

**PURPOSE OF MEETING:**

To discuss the five (5) Board assigned tasks related to technology.

**WHAT WAS ACCOMPLISHED:**

1. Review the current state of the district with respect to technology and make a presentation to the Board of the same.

Mr. Hastings will prepare an inventory of the technology hardware and software and present same to the Committee at our next meeting. The Committee will review the presentation and then schedule a date for it to be shared with the full Board. Also, Mr. Hastings will present a review of the current technology contracts.

2. Develop a recommended goal for the District with respect to technology (software and hardware) and present same to the Board for adoption.

The Committee discussed that this would be accomplished through our discussions of short and long range goal setting (Goal #3). Mr. Hastings reiterated his concerns with regard to the need to build a solid technology infrastructure that would support the district regardless of the hardware and software goals/needs.

3. Make a recommendation to the Board for short term and long term technology improvement and prioritize same.

Short and long term goal setting will be one of the major goals for the Committee. It was noted that teacher input (through active participation or via a survey) would be appreciated on this Committee as we set goals related to instructional technology.

4. Review the district website and make recommendations for improvement thereto.

It was discussed that PDF's of all public Board materials have been added to the District website. The issue of Board member email addresses was raised with regard to how / if this should be changed (ie. individual email accounts listed under Board member photograph). It was decided we would check Board policy and the Open Meetings Act for clarification on the most appropriate way to list email addresses on the website. It was also stated that Mr. Stein should be involved in the decision making process with regard to the final decision on how this is handled.

It was discussed that the Committee would investigate ways in which the District and school websites could be more aesthetically pleasing, user friendly, and similar in format.

Mr. Spalla brought up that fact that the current website is difficult to access from a mobile device, and that you cannot be directed to our website via a non-www URL.

5. Review the Board meeting format with respect to audio-visuals, sound quality, reports available to the public and make recommendations for improvement thereto.

It was discussed that Mr. Stein is currently working on the audio-visual enhancements to the MES Band Room for the purposes of providing better acoustics in for Board meetings. Dr. Vitton will get an update on the progress of this project and email the Committee members accordingly. Mr. Franceschini mentioned that he has had difficulty converting the videotaped Board meetings to a size that is small and manageable for posting on the website. At this time, we are planning to audiotape the Board meetings and Mr. Hastings will load these audio files on the District website in the future.

Mr. Spalla asked that we check School Code for any information related to meeting room size for Board meetings.

#### Other Discussions:

Mr. Peters asked about technology concerns / issues related to the possible closure of MIS. Mr. Hastings stated that the biggest issue with regard to this transition would be the physical movement of technology to the other building.

#### **NEXT MEETING DATE:**

Tuesday, October 18, 2011 – 7:00 pm at MES (Room S126)