

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION
MOKENA PUBLIC SCHOOL DISTRICT #159
MOKENA INTERMEDIATE SCHOOL**

October 8, 2008
7:00 p.m.

BOARD OF EDUCATION

	PRESENT	ABSENT
Dr. Doug Brauer– President	√	
Mr. Anthony Bruozas – Vice-President		√
Mrs. Joan Stoiber – Secretary	√	
Mr. Les Kazmierczak	√	
Mr. Timothy King	√	
Mrs. Katherine Moore		√
Mr. Kevin Pajeau	√	

STAFF PRESENT

Gary Bradbury, Superintendent; Linda Ytterberg, Asst. Supt.; James Connelly, Asst. Supt.; Steve Stein, Principal; Charles Vitton, Asst. Principal; Judy Splayt, Asst. Principal; Michael Krugman, Principal, Patti Bogdan, Asst. Principal; Julia Wheaton, Principal; Scott Pritchard, Asst. Principal; Ryan Adkins, Network Administrator; Ann Lewandowski, Foodservice Director; Ron Kaczorowski, Transportation Director; Ken Stanley, Buildings and Grounds Director; Meghan Horsch and Becky Vogen, Teacher; Barbara Germany, Executive Secretary.

VISITORS PRESENT

Jason Michael Novak, Ashley Abel, Emily Trader, and Ellie Novatny and their respective families.

PRESS

Kristen Moore, Mokena Messenger.

OPENING AND ROLL CALL

Dr. Brauer called Regular Meeting of the Board of Education of Mokena Public School District 159 to order at 7:00 p.m. on October 8, 2008 at Mokena Intermediate School.

PLEDGE OF ALLEGIANCE

Jason Michael Novak, Ashley Abel, Emily Trader, and Ellie Novatny led the Board of Education, Administration, and visitors in reciting the Pledge of Allegiance.

APPROVAL OF PREVIOUS MEETING MINUTES

Mr. King recommended that the Board of Education approve the minutes of:

1. Regular Meeting – September 10, 2008
2. Closed Session – September 10, 2008

Mr. Kazmierczak seconded this motion.

On Roll Call

Ayes: Mr. Brauer, Mr. Bruozas, Mr. Kazmierczak, Mrs. Moore, and Mrs. Stoiber

Nays: None

Abstain: None

MOTION CARRIED

PUBLIC COMMENTS & COMMUNICATIONS

None.

INSTRUCTIONAL SHOWCASE

Meghan Horsch presented to the Board of Education highlights of her trip to the Caribbean this summer. She applied for the Teacher Field Experience: Biology in the Bahamas through the Shedd Aquarium. It was open to K-8 teachers from Illinois, Wisconsin, Michigan, Iowa, and Indiana. She was required to write 3 essays and submit 3 questionnaires/letters of recommendation. Upon notification of acceptance into the program, she wrote a grant request to the Mokena Education Foundation. They approved a grant which covered the \$800 fee, which included textbooks, additional reading, lab materials, snorkel equipment (for loan), and room & board while in the Bahamas on the Coral Reef II.

The group spent 7 days at the Shedd from 9-5 studying and preparing for the trip. Then the trip took place July 23-29. Each day the group snorkeled, participated in various scientific investigations, and collaborated on how they would plan to use the experience in the classroom. Then the group spent 3 days back at the Shedd concluding our research and presenting it to staff members of the Shedd Education Department.

INFORMATION REPORTS

FINANCIAL REPORT

The revenue for the month of September, in all funds, was \$2,719,538, which represents 14.2% of the total annual revenue budget. Last year at this time we received \$3,028,825 in September. The expenditures for the month, in all funds, were \$1,642,879. After reviewing the activity for the month, following are the items that were noteworthy:

- On Page 1 – Bill Jacobs Joliet LLC – We finally received delivery of the pickup truck we ordered last April to replace the 12 year old 1996 Dodge Pick-up. This
- Page 1 – Blackbox. – Our telephone system is requiring more service to keep operational. We are reviewing our options for replacing the obsolete system.
- Page 2 – Forest Alarm Services, Inc. – We completed the replacement of the bus garage doors and had Forest Alarm replace the alarm system for the building.
- Page 2 – Grants Appliances – We had to replace the laundry washing machine at MIS.
- Page 4 – Mulcahy, Pauritsch, Salvador – This is a partial payment of our audit expense.

STUDENT ACTIVITY REPORT

No items of discussion – details can be found in the Board packet.

TREASURER'S REPORT

No items of discussion – details can be found in the Board packet.

LINCOLN-WAY AREA SPECIAL EDUCATION MINUTES – September 23, 2008

Minutes are detailed on Page 12 of the Board packet. The next meeting is scheduled for Tuesday, October 28, 2008.

TUITION REIMBURSEMENT

169 semester hours were reimbursed at a rate of \$180.54 per hour.

SCHOOL IMPROVEMENT PLANS

Dr. Wheaton, Mr. Stein, and Mr. Krugman provided the Board of Education with the 2008-09 School Improvement Plan for their respective school.

ISAT SCORES

Mrs. Ytterberg provided the Board of Education with a report of the ISAT scores for the 2007-08 school year. Across the district we had 85% of our student meeting or exceeding state standards for reading and 88% of our students meeting or exceeding math standards. The target for AYP this year was 62.5%. Although our general student population scored well above this target, when this information was disaggregated, only 48.8 percent of our special education population met or exceeded the standard in reading. Therefore, as a district we did not make Adequate Yearly Progress.

SUMMARY OF GRANTS

Annually, District 159 applies for state and federal grants that fund various district activities and projects. Below is a list of the different grants for which we have applied, the total amount of funds we anticipate receiving from each grant, and a description of our anticipated expenditures.

STATE GRANTS	
Reading Improvement Block Grant	
Expenditures: Pay reading specialists salaries	FUNDS: \$80,301
Early Childhood Block Grant	
Expenditures: Pay Early Childhood teacher salaries and benefits, Purchase classroom supplies, Operation and maintenance expenditures, Pay for District 843 services	FUNDS: \$84,262
Federal Grants	
Title II Teacher Quality	
Expenditures: Pay tuition reimbursement for graduate work, curriculum stipends, and staff development consultant fees, Pay staff development consultant fees and reimbursement for graduate work for St. Mary School.	FUNDS: \$65,983
Title IV Safe and Drug-Free Schools and Community Act	
Expenditures: Pay stipends for Kids Connect facilitators, Provide stipends for D.A.R.E. officer, Pay for St. Mary's social worker services relating to drug abuse prevention and intervention.	FUNDS: \$3,952

JOB DESCRIPTIONS

Revised job descriptions for clerical District Office staff were presented to the Board of Education for first reading.

TECHNOLOGY PROFICIENCY

The members of the Technology Task Force have identified technology proficiencies for the teachers of Mokena School District 159. The identified proficiencies are based upon the National Educational Technology Standards (NETS) for teachers that have been adopted by the state of Illinois. The technology proficiencies target six main areas of concern: 1) Technology Operations and Concepts; 2) Planning and Designing Learning Environments and Experiences; 3) Teaching, Learning, and the Curriculum; 4) Assessment and Evaluation; 5) Productivity and Professional Practice; and 6) Social, Ethical, Legal and Human Issues. The document containing the teacher proficiencies was reviewed by administration and was met with approval with one suggested change. The teaching staff was also given the opportunity to review the teacher proficiencies. No suggestion for change was received.

Both the Student and Teacher Technology Proficiencies are part of the new Summative Teacher Evaluation instrument that will be piloted this school year and fully implemented in the 2009-2010 school year.

HIGH SPEED WAN AND TELEPHONE SYSTEM

The District is currently seeking bids under the Schools and Libraries e-rate program for a high speed WAN (wide area network). The required e-rate procedure has been followed by the district which included

posting the RFP for fiber WAN services online. Companies have 28 days to bid on the RFP. We will be coming back in November for Board action regarding the WAN. All work is to be completed after July 1, 2009.

Additionally, as was previously reported to the Finance Committee and Technology Committee the current telephone system for the district is outdated, obsolete, and no longer supported. We have researched viable systems and have determined that a managed lease system would be the most fiscally responsible and are pursuing this and reporting our results later.

SPECIAL EDUCATION PROCEDURES ASSURING THE IMPLEMENTATION OF COMPREHENSIVE PROGRAMMING FOR CHILDREN WITH DISABILITIES

The Illinois State Board of Education requires all Illinois schools and special education joint agreements to comply with requirements regarding policy and procedure. In order to meet this mandate, the Illinois Council of School Attorneys with the Illinois Association of School Boards provided the framework for Special Education Procedures. Lincoln-Way Area Special Education Joint Agreement District 843 then inserted our specific procedures so that we are compliant. The Governing Board of Lincoln-Way Area Special Education Joint Agreement District 843 adopted this document and now the Mokena Board of Education is asked to adopt the *Special Education Procedures Assuring the Implementation of Comprehensive Programming for Children with Disabilities*. This comprehensive document explains the measures that district and school personnel are responsible for in the identification, implementation and service delivery for children in both public and non-public schools. This document will be brought to the Board for action in November.

2008-09 HEALTH/LIFE SAFETY ANNUAL INSPECTION

The Illinois School code requires that the Regional Superintendent of Schools inspect all public schools and notify the Boards of Education in writing of the adequacy and efficiency of all school buildings and temporary school facilities used for instruction. Each school board shall be responsible for maintaining and operating every school under its jurisdiction in full compliance per Health/Life Safety Code for Public Schools (Section 3-14.21 of the School Code). On Tuesday, September 23rd Larry Surges, a Life/Safety inspector from the Will County Regional Office of Education inspected all three of our buildings. Ken Stanley accompanied Mr. Surges as he toured each building. We have received the written report, and we are pleased to convey to you that there were no violations in any of our buildings. We commend Ken Stanley and his staff for their diligence in making sure that the buildings are in full compliance with all Life/Safety rules and regulations; continuously keeping in mind the safety of our students and staff, has to be our highest priority.

ACTION REPORTS

CONSENT AGENDA

Mr. Kazmierczak moved to approve the following consent agenda items as presented:

1. Schedule B – Change in Stipend
2. Disposal of Equipment
3. Appointment of Treasurer

Mr. King seconded this motion.

On Roll Call

Ayes: Mr. Brauer, Mr. Bruozas, Mr. Kazmierczak, Mrs. Moore, and Mrs. Stoiber

Nays: None

Abstain: None

MOTION CARRIED

DISTRICT BILLS

Dr. Brauer reviewed the bills for the month of October. Dr. Brauer moved to approve the district bills as presented. Mr. Pajeau seconded this motion.

On Roll Call

Ayes: Mr. Brauer, Mr. Bruozas, Mr. Kazmierczak, Mrs. Moore, and Mrs. Stoiber
Nays: None
Abstain: None

MOTION CARRIED

PERSONNEL RECOMMENDATIONS – October 8, 2008

NAME	POSITION	BLDG.	EFFECTIVE DATE	SALARY
A. Classified				
Karen Johnston	Building Aide	MJHS	9/24/08	\$7.88/hour 5 hours/day 166 days/year
Samantha Gabrys	Substitute Food Server	Various	9/26/08	\$7.75/hour As needed basis
Stephanie Gabrys	Substitute Food Server	Various	10/8/08	\$7.75/hour As needed basis
Amanda Sanchez	Substitute Food Server	Various	9/25/08	\$7.75/hour As needed basis
Amy Hoffman	Substitute Building Aide	MES	9/22/08	\$7.75/hour As needed basis
Lisa Peters	Substitute Building Aide	MES	9/22/08	\$7.75/hour As needed basis
Colleen Caveney	Substitute Building Aide	MES	9/22/08	\$7.75/hour As needed basis
B. Change in Position				
Dawn Stakas	Receptionist	MIS	September 15, 2008	7.5 hours/day \$8.63/hour 180 days/year
C. Resignation				
Tom Costello	Bus Driver		September 24, 2008	
D. Certified				
Joyce Sala	Long-term Substitute	MJHS	On or about March 14, 2009 through the end of the 08-09 school year	Long term Substitute Rate of Pay

E. Leave of Absence

Melissa Chevalier	Language Arts Teacher	MJHS	On or about March 14, 2009 through then end of the 08-09 school year	Family Medical Leave
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Mr. Kazmierczak moved to approve the personnel recommendations A through E as presented, and remove item F, seconded by Mr. Pajeau.

On Roll Call

Ayes: Mr. Brauer, Mr. Bruozas, Mr. Kazmierczak, Mrs. Moore, and Mrs. Stoiber

Nays: None

Abstain: None

MOTION CARRIED

MEMORANDUM OF UNDERSTANDING

Moved to approve the Mokena Public Schools music teacher contract day Memorandum of Understanding, for the 2008-2009 school year, as presented. Mr. Kazmierczak seconded this motion.

On Roll Call

Ayes: Mr. Brauer, Mr. Bruozas, Mr. Kazmierczak, Mrs. Moore, and Mrs. Stoiber

Nays: None

Abstain: None

MOTION CARRIED

JOINT CONFERENCE GENERAL ASSEMBLY DELEGATE AND ALTERNATE

Mr. King was appointed General Assembly Delegate for the Joint Conference in November. Mr. Pajeau will be the alternate.

QUESTIONS PERTAINING TO ACTION REPORTS

None.

ITEMS FOR THE NOVEMBER AGENDA

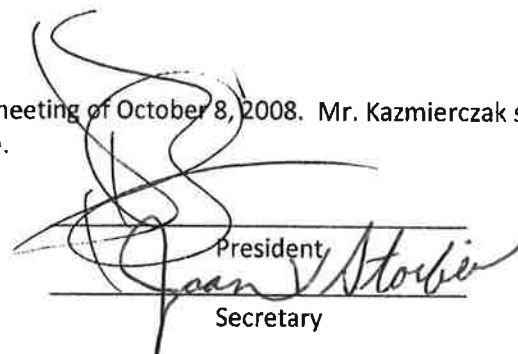
- Request for approval of job descriptions.
- Tax Levy.
- Possible demographic study.

FOR THE GOOD OF MOKENA

- Mrs. Stoiber and Mr. Kazmierczak have maintained their status as "Master" Board Member.
- Dr. Bradbury sent out the first ConnectEd message to students and staff. The process went very well.

ADJOURNMENT

At 8:50 p.m. Mr. King moved to adjourn the Board meeting of October 8, 2008. Mr. Kazmierczak seconded this motion. Meeting adjourned by unanimous vote.



President
Secretary