

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION
MOKENA PUBLIC SCHOOL DISTRICT #159
MOKENA ELEMENTARY SCHOOL**

February 18, 2009
7:00 p.m.

BOARD OF EDUCATION

	PRESENT	ABSENT
Dr. Doug Brauer– President	√	
Mr. Anthony Bruozas – Vice-President		√
Mrs. Joan Stoiber – Secretary	√	
Mr. Les Kazmierczak	√	
Mr. Timothy King	√	
Mrs. Katherine Moore	√	
Mr. Kevin Pajeau		√

STAFF PRESENT

Gary Bradbury, Superintendent; James Connelly, Asst. Supt., Linda Ytterberg, Asst. Supt., Ellen Belotti, Director; Steve Stein, Principal; Judy Splayt, Asst. Principal; Julia Wheaton, Principal; Patti Bogdan, Asst. Principal; Ken Stanley, Director; Ron Kaczorowski, Director; Ann Lewandowski; Director; Barbara Germany, Supt. Sec’y; Linda Cariveau, Cathy Lark, and Heather Esgar, Teachers

VISITORS PRESENT

Ben Bethke, John Draper, Nick Finn, Joey Fulkerson, and Emily Sicinski and their respective families; Dennis Boardman, SRO; John Troy, Frank Ventura, and Scott Peters, Candidates

PRESS

Kristen Moore, Mokena Messenger.

OPENING AND ROLL CALL

Dr. Brauer called the rescheduled Regular Meeting of the Board of Education of Mokena Public School District 159 to order at 7:00 p.m. February 18, 2009 at Mokena Elementary School.

PLEDGE OF ALLEGIANCE

Ben Bethke, John Draper, Nick Finn, Joey Fulkerson, and Emily Sicinski led the Board of Education, Administration, and visitors in reciting the Pledge of Allegiance.

INSTRUCTIONAL SHOWCASE

Ben Bethke, John Draper, Nick Finn, Joey Fulkerson, and Emily Sicinski, assisted by their teachers, Linda Cariveau, Heather Esgar, and Cathy Lark, showed the Board of Education how they utilize math software in the classroom and at home.

APPROVAL OF PREVIOUS MEETING MINUTES

Mrs. Moore moved that the minutes of the January 23, 2009 meeting be approved. Mr. King seconded this motion.

On Roll Call

Ayes: Dr. Brauer, Mr. Kazmierczak, Mr. King, Mrs. Moore, Mrs. Stoiber

Nays: None

Abstain: None

MOTION CARRIED

PUBLIC COMMENTS & COMMUNICATIONS

Dr. Bradbury introduced Dennis Boardman, SRO, to the Board of Education.

Dr. Bradbury introduced the Candidates: John Troy, Scott Peters and Frank Ventura to the Board of Education.

Dr. Bradbury announced that Mr. Pritchard had been hospitalized and was undergoing surgery this evening.

INFORMATION REPORTS**FINANCIAL REPORT**

The revenue for the month of January, in all funds, was \$412,503 which represents 2% of the total annual revenue budget. Last year at this time we received \$585,234 in January 2008. The expenditures for the month, in all funds, were \$1,412,594 or 7% of budget. Last year the expenses for the month of January were \$1,285,342. Contributing to the increase is the purchase of a rooftop HVAC unit for MES, and increased electrical costs due to the CoGen being out of service. After reviewing the activity for the month, the following items were noteworthy:

Page 1 – Asbestos Project Mgmt. – This is for payment of our asbestos inspection of our facilities to determine if there have been any changes. They also review our asbestos documentation.

Page 4 – J. Merle Jones & Sons – The majority for this payment is for the bus mechanic we are using to maintain our bus fleet. He is filling in for our mechanic that was injured.

Page 6 – Staples – This is for payment of student calculators for ISAT testing.

STUDENT ACTIVITY REPORT

No items of discussion – details can be found in the Board packet.

TREASURER'S REPORT

No items of discussion – details can be found in the Board packet.

LINCOLN-WAY AREA SPECIAL EDUCATION MINUTES – January 27, 2007

Mrs. Moore reported the following from the meeting:

- Mrs. Bintz indicated that District 161 will be taking back the employment of speech/language pathologists and District 114 will hire their own speech/language pathologists and one psychologist for the 09/10 school year.
- The director indicated that District 122 will be hosting the Lost the Training Wheels program this year.

The next meeting will be held February 24, 2009.

POST ELECTION BOARD OF EDUCATION REORGANIZATION

Due to the timing of the election and canvassing of the votes, the Board has concurred to postpone the April meeting until April 29, 2009 in order to facilitate an organizational meeting and board meeting in one session. Dr. Brauer indicated that he felt that the Board should hold a meeting in July. Additionally, the Board will be hosting a candidate informational meeting night on Thursday, March 12 in room S126.

ROE COMPLIANCE AUDIT

On December 2nd, representatives from our Regional Office of Education (ROE) spent the day in our school district as part of the Illinois State Board of Education accreditation process. Their Compliance Review consisted of determining our school district level of adherence with the Illinois School Code and the Illinois Administrative Code. The Board received a forty-three page checklist that contains ninety-six multi faceted federal and state law and policy requirements on which we were evaluated. Barbara Germany had worked with our administrative team to make sure that all needed information had been assembled and it was well organized. We are pleased to announce that District 159 earned high commendations from the ROE compliance review team. In their summary paragraph it was cited that, "deficiencies noted in this report tend to be minor in nature." On the cover of the compliance report our school district received eight specific

commendations, a few minor suggestions for the enhancement of our School Improvement Plans, and a list of three noncompliance issues.

UPDATED STUDENT ENROLLMENT

The Board was provided with an updated student enrollment study by Ehlers and Associates. As a reminder, Ehlers did their original study in May of 2004. It was more comprehensive in scope. We did not feel that we needed another full scale study at this time since our school district has become pretty well built out and we are land locked. Within the updated report there is plenty of detail to review, by building and in aggregate.

- over the course of the next five years, our Kindergarten classes will continue to hover in the 175 – 188 students range;
- what we are now experiencing, and will continue to do so for a few more years, is the net loss of students as a result of larger classes graduating from eighth grade (305, 264, 276, 237, 234, and 223), compared to incoming Kindergarten classes of 182, 179, 184, 175, 183, and 188.
- it will take a few more years before all classes, Kindergarten through eighth grade, will have nearly equal enrollments of approximately 180; and
- based upon the forecasts of the next five years, and the trend data for the five years thereafter, we will plateau and our total enrollment will stabilize around 1,700 students; a dramatic reduction when compared to our 2002-2003 school year enrollment of 2,400 students.

As part of this report, each principal provided the Board with an analysis of building capacities

FINANCE COMMITTEE MINUTES

Mr. Kazmierczak reported on the Finance Committee meeting minutes of December 17, 2008. The purpose of the meeting was to discuss the Village of Mokena TIF program, MIS roof maintenance plan, strategic plan and referendum. Mayor Joe Werner and Mr. John Downs were present to discuss the preliminary TIF program for the village's redevelopment project, which includes 120 parcels with a current EAV of \$6.5M. The village will be taking the first steps to move forward to implement the proposed redevelopment. Mr. Connelly gave an overview of information provided by Kevin Garmey of TREMCO, reviewing the option of joining a coop to reduce re-roofing costs.

BUDGET CALENDAR

Mr. Connelly provided the Board of Education with the tentative timeline for the 09-10 Budget.

TUITION REIMBURSEMENT

The tuition reimbursement claim for the Fall, 2008-09 was provided to the Board of Education. The total amount of reimbursement being sought by faculty was \$21,524.00 and the average cost per semester hour incurred by faculty was \$217.42

HEALTH TEXTBOOK RECOMMENDATION

The Physical Education Curriculum Committee is making the recommendation to purchase 75 copies of *Teen Health- Course 3* student edition. The purchase of these textbooks also includes the Teachers Wraparound Edition and classroom resources. It should be noted that all of these material can be purchased using the 7-12 Illinois Textbook Loan money that is available to the district.

REFERENDUM UPDATE

Dr. Bradbury provided the Board with an update of the referendum process:

- The District has decided not to utilize an outside vendor to assist in promoting the referendum.
- The Primary may be postponed from February to September, 2010. This will change the timeline previously shared with the Board.

- Dr. Bradbury attended a referendum workshop on February 5. In addition, Larry Wiers has offered his services to our district on passing referendums.
- The state Foundation level may be frozen for this upcoming school year.
- Effective February 18, Dr. Bradbury has issued a moratorium on spending, for supplies, equipment, travel, etc.
- Dr. Bradbury will be attending the Meteor Coffee in April to discuss the referendum process.

JOINT CONFERENCE REPORTS

Dr. Brauer and Dr. Bradbury reported to the Board on workshops attended at the Joint Conference.

ACTION REPORTS

PERSONNEL

NAME	POSITION	BLDG.	EFFECTIVE DATE	SALARY
A. Classified				
Ginger Narvosas	Subst. Food Server		2/18/09	\$7.75/hour As needed
B. Retirement				
Dr. Gary Bradbury	Superintendent		June 29, 2009	
C. Leave of Absence				
Cindy O'Keefe		MES	2009-10 School Year	Unpaid Medical Leave of Absence
D. Notice to Remedy				
xxx-xx-3959			2/18/09	
E. Non-Renewal of Certified Staff				
Mike Carroll	PE Teacher	MJHS		
Rebecca Vogan	1 st Grade Teacher	MES		
F. Positions Not Staffed for 2009-2010 Due to Attrition				
Jessica Celmer/David James	Math	MJHS		
Sue McNamara	Language Arts	MJHS		
Debra Wagehoft	Language Arts	MJHS		

Mrs. Moore moved to approve the personnel recommendations A through F as presented. Mr. Kazmierczak seconded this motion.

On Roll Call

Ayes: Dr. Brauer, Mr. Kazmierczak, Mr. King, Mrs. Moore, Mrs. Stoiber

Nays: None

Abstain: None

MOTION CARRIED

CONSENT AGENDA

Mrs. Moore moved to approve the following consent agenda items. Mr. Kazmierczak seconded this motion.

1. School Calendar 2009-10
2. Request Authorization to Prepare Budget
3. Disposal of District Vehicle
4. Disposal of Equipment

On Roll Call

Ayes: Dr. Brauer, Mr. Kazmierczak, Mr. King, Mrs. Moore, Mrs. Stoiber
Nays: None Abstain: None

MOTION CARRIED

DISTRICT BILLS

Mrs. Moore reviewed the bills for the month of February. Mrs. Moore moved to approve the district bills as presented. Mr. Kazmierczak seconded this motion.

On Roll Call

Ayes: Dr. Brauer, Mr. Kazmierczak, Mr. King, Mrs. Moore, Mrs. Stoiber
Nays: None Abstain: None

MOTION CARRIED

FINANCE COMMITTEE RECOMMENDATIONS

TELEPHONE LEASE RFP

Mrs. Moore moved that the Board of Education approve the five year equipment lease for a telephone system upgrade including 2 new BCM450 systems with existing/reused telephones along with the five year maintenance. Mr. King seconded this motion.

On Roll Call

Ayes: Dr. Brauer, Mr. Kazmierczak, Mr. King, Mrs. Moore, Mrs. Stoiber
Nays: None Abstain: None

MOTION CARRIED

THREE-YEAR AUDIT CONTRACT

Mr. King moved that the Board of Education accept the audit proposal from Mulcahy, Pauritsch and Salvador & Co for the Fiscal Year 2008-09, 2009-10 and 2010-11 audits. Mrs. Moore seconded this motion.

On Roll Call

Ayes: Dr. Brauer, Mr. Kazmierczak, Mr. King, Mrs. Moore, Mrs. Stoiber
Nays: None Abstain: None

MOTION CARRIED

QUESTIONS PERTAINING TO ACTION REPORTS

None.

ITEMS FOR THE MARCH AGENDA

- RTI presentation
- Health textbook recommendation

CLOSED SESSION

At 9:00 p.m. Mrs. Moore moved to adjourn to Closed Session for matters relating to personnel, Superintendent's evaluation, litigation, negotiation, or property, to return to Open Session, seconded by Mrs. Stoiber.

On Roll Call

Ayes: Dr. Brauer, Mr. Kazmierczak, Mr. King, Mrs. Moore, Mrs. Stoiber
Nays: None Abstain: None

MOTION CARRIED

OPEN SESSION

At 10:10 p.m. Mr. King moved to resume the Open Session, seconded by Mrs. Moore.

On Roll Call

Ayes: Dr. Brauer, Mr. Kazmierczak, Mr. King, Mrs. Moore, Mrs. Stoiber

Nays: None

Abstain: None

MOTION CARRIED

RENAMING OF JUNIOR HIGH SCHOOL

Dr. Brauer moved, seconded by Mrs. Stoiber, to rename Mokena Junior High School to the *Dr. Gary L. Bradbury Junior High School.*

On Roll Call

Ayes: Dr. Brauer, Mr. Kazmierczak, Mr. King, Mrs. Moore, Mrs. Stoiber

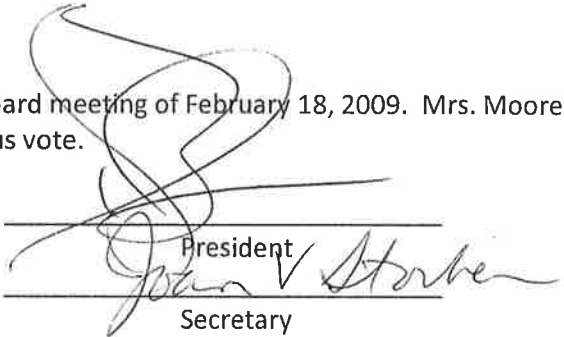
Nays: None

Abstain: None

MOTION CARRIED

ADJOURNMENT

At 10:15 p.m. Mr. Kazmierczak moved to adjourn the Board meeting of February 18, 2009. Mrs. Moore seconded this motion. Meeting adjourned by unanimous vote.



President

Secretary